

ENFIELD BOARD OF EDUCATION
ENFIELD, CONNECTICUT

Time-Place:

Council Chambers
820 Enfield Street
Enfield, CT

Date: 08-22-23

5:00 PM Special Meeting

<https://youtube.com/live/tT7fwoJqBIA>

1. Call to Order – 5:00 PM
2. Moment of Silence – Scott Ryder
3. Pledge of Allegiance – Scott Ryder
4. Fire Evacuation Announcement
5. Roll Call
6. Board Guest(s)
7. Superintendent’s Report
 - a. First Day of School & Labor Day - NS
 - b. EPS Update
8. Audiences
9. Board Members’ Comments
10. Unfinished Business
11. New Business
 - a. Approve Henry Barnard Family Resource Center Grant
12. Board Committee Reports
 - Curriculum Committee
 - Finance, Budget Committee
 - Policy Committee
 - Leadership Committee
 - PK-5 School Modernization Committee
 - Joint Facilities Committee
 - JFK Building Committee
 - Joint Security Committee
 - Enfield Mental Health & Wellness Workgroup
 - Enfield Cultural Arts
13. Approval of Minutes:
 - Regular BOE Meeting Minutes: June 13, 2023
 - Special BOE Meeting Minutes: June 20, 2023
 - Special BOE Meeting Minutes: June 27, 2023
14. Approval of Accounts and Payroll:
15. Correspondence and Communications
16. Executive Session
17. Adjournment



Date: August 22, 2023
To: Enfield Board of Education
From: Mr. Christopher J. Drezek
Re: Superintendent's Report

- a. **First Day of School & Labor Day – NS:** We welcome back all staff and students for the start of the 2023-24 school year. The first day of school for Enfield students is on Tuesday, August 29th. Schools and offices will be closed on Monday, September 4th for Labor Day. All classes will resume on Tuesday, September 5th.
- b. **EPS Update:** I will update the Board regarding our schools at this time.



Date: August 22, 2023
To: Enfield Board of Education
From: Mr. Christopher J. Drezek
Re: Approve Henry Barnard Family Resource Center Grant

Enclosed in your packet is information about the Family Resource Center Grant renewal for the 2023-24 period from Operations Manager Amy Morales. Also enclosed is an endorsement letter from Principal Graham about the Family Resource Center at Henry Barnard.

Board members first approved this grant on June 11, 2019 for the 2019-21 period. During 2021-22 and 2022-23 periods, the State granted extensions that did not require any approval by Board and Town Council members. Town Council members approved this on July 17, 2023. Mrs. Morales is looking for the Board's approval for the 2023-24 Family Resource Center Grant Renewal.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding approving the Family Resource Center Grant as presented.

Item # 11a.

To: Christopher J. Drezek, Superintendent
From: Amy Morales, Operations Manager, Child, Youth and Family Division
CC: James Graham, Principal, Henry Barnard School
Cindy Guerreri, Town of Enfield Director of Social Services
Date: August 22, 2023
Subject: Family Resource Center Grant Renewal for July 1, 2023-June 30, 2024

- The Connecticut State Department of Education (CSDE) has released in the Electronic Grants Management System (eGMS) the FY 2024 Application for the Renewal of a Family Resource Center (FRC) Program.
- This grant has been awarded since 1998 and funds the FRC located at Henry Barnard School.
- The preliminary grant award is \$112,629.
- The grant is a partnership between the Town Council and the Board of Education and requires a letter of support from the building principal.
- The application was approved at the Town Council meeting on July 17, 2023, and was submitted in the eGMS system by the Town Manager on its due date of July 19, 2023.



We make a difference in Enfield- every child, every day.

Enfield Public Schools
Henry Barnard School
27 Shaker Road
Enfield, CT 06082
Telephone 860-253-6540
igraham@enfieldschools.org

July 6, 2023

To Whom It May Concern:

I am pleased to write this letter of support for the Enfield Family Resource Center's grant application for the 2023-2024 fiscal years. I firmly believe the work they do for the students and families at Henry Barnard School, and in Enfield, make a positive, meaningful impact on our community.

I have reviewed the site plan and program description and find the proposed activities and services closely aligned to the goals of Henry Barnard School and the district as a whole.

The FRC's early learning playgroups and home visiting services for very young children help give our future students a solid foundation for school readiness. These supports also help develop positive relationships with our students' families earlier than would otherwise be possible. These early relationships help set a positive tone that carries over into a strong partnership with families who come to us with school age children.

The resources and referrals that the FRC provides are essential to our families, many of whom are at a socio-economic disadvantage in comparison to neighboring towns. With the high level of need found among the families serviced at Henry Barnard School, the FRC has been vital to our success. The FRC continues to be a valuable source of support for our children and families who are still navigating the after-effects of the pandemic.

The FRC has a dedicated classroom located in close proximity to the main entrance with direct access to outdoor space for additional activities. This space will continue to be maintained and preserved for the duration of the grant term.

I look forward to partnering with the FRC to plan how their programming can help impact Enfield's priorities in improving academic achievement, particularly as a new Alliance District. If you have any questions regarding the specific needs of the population of student and families served at Henry Barnard School or the supports provided to them through the Family Resource Center, please don't hesitate to contact me.

Sincerely,

J. Graham - Principal Henry
Barnard School

Enfield Family Resource Center (0000000049-03) Non-Traditional LEA - FY 2024 - Family Resource Center - Rev 0 - Family Resource Center - Henry Barnard School (Enfield PS) (049-003-SG00001) - - Continuation

RFP092 Family Resource Centers 2024

Family Resource Center Site:

School Name	* Henry Barnard School
Address	* 27 Shaker Road Enfield, CT 06082
Grade Levels	* K-2


Estimated Program Budget and Matching Revenue

The administration of an FRC will likely incur costs well over the allocation provided to grantees through CSDE. Applicants for this grant should have developed revenues from other sources that will be used in partnership with state funds that provide a minimal amount of 25 percent in matching funds.

FRC State	* \$	112,629.00		
Fees	\$	2,500.00		
Local	\$	110,000.00	<input checked="" type="checkbox"/> Cash	<input type="checkbox"/> In-kind
Other	\$	110,890.00	<input type="checkbox"/> Cash	<input checked="" type="checkbox"/> In-kind
Total	\$	336,019.00		

Site Overview

	Lead Applicant	Partner Applicant
Organization	* Town of Enfield	Enfield Public Schools
Contact Person	* Ellen Zoppo-Sassu	Christopher J. Drezek
Address	* 820 Enfield Street	1010 Enfield Street
City, State, Zip Code	* Enfield, CT 06082	Enfield, CT 06082
Telephone	* 860-253-6352	860-253-6531
Email	* ezoppo@enfield.org	crezek@enfield.org

Organization Type	* <input type="radio"/> School District <input type="radio"/> Other	<input checked="" type="radio"/> School District <input type="radio"/> Other
If other type selected, enter type	Municipality	
Date Of Board Acceptance:	07/17/2023 	

This application requires the official approval and/or endorsement of any Board or like body (e.g., Board of Education, town council, etc.), the approval and/or endorsement of such body. This date represents the approval/endorsement of said body prior to submission of the grant application. If it is not possible to obtain Board or like approval prior to submission of the grant application, provide the intended date of approval. The official Board approval or like document must be maintained under separate cover and provided, upon request.

Site Plan and Program Description

Enfield Family Resource Center (0000000049-03) Non-Traditional LEA - FY 2024 - Family Resource Center - Rev 0 - Family Resource Center - Henry Barnard School (Enfield PS) (049-003-SG00001) - - Continuation

RFP092 Family Resource Centers 2024

List the name, title, phone number and e-mail address for each person currently performing the following roles and responsibilities. If a position is currently vacant or a vacancy is expected in the upcoming program year, please indicate the program's intended plan for reemployment.

Staff					
	Name	Title	Phone	Email	Comments
Building Principal	* James Graham	* Principal	* 860-253-6540	jgraham@enfieldschools.org	
FRC Program Administrator	* Amy Morales	* Operations Manager	* 860-253-4721	amorales@enfield.org	

* Does the FRC Program Administrator meet the legislative qualifications outline in C.G.S. 10-40: "at least two years of experience in child care, public administration or early care and education and a master's degree in child development, early care and education or a related field"?

Yes: Please indicate area of experience, level and area of degree and graduating college/university:
 25 years experience in Early Childhood Education Master of Arts, Early Childhood/Special Education, University of St. Joseph

No

In any FRC where a program administrator is responsible for multiple programs, please indicate:

	Name	Title	Phone	Email	Comments
FRC Site Coordinator					

Does this person meet the CSDE grant requirements: "hired for an individual FRC, employed full time and has obtained, at minimum, a bachelor's degree in early care and education, child development or a related field"?

Yes - Please indicate the level and area of degree and graduating university/college:
 No

1. Community Need and Target Population(s) (maximum of 500 words)
 * Describe the need for the FRC in this school. Use relevant, current data to make your case. Identify any needs assessment recently conducted by the school

or community and the needs or gaps in services/supports identified.

The Enfield Family Resource Center (FRC) has been serving the Enfield community since 1998. It is a collaboration between the Town of Enfield Social Services Department, the Enfield Board of Education, and an array of community-based organizations sharing a vision to help children and families succeed. Enfield continues to have a segment of its population that is in need, which is seen when looking at data related to poverty and food insecurity. According to the 2022-23 Connecticut Public School Information System Report, 46 % of the students in Enfield attending Henry Barnard School are eligible for free or reduced-price meals. This is higher than the state's total of 42.4%. 33% of children are registered at the Enfield Food Shelf, and 341 families utilize it on a weekly basis. According to Census data, 13% of children live in households below the poverty level- an increase from 9% in 2019. In addition, an increasing number of grandparents and other relatives are stepping in as caregivers for children whose biological parents are unable to care for them, often as a result of the opioid epidemic. Henry Barnard School students are comprised of a slightly more culturally diverse population than the district overall and include a higher number of English Language Learners. Chronic absenteeism is also an area of concern at Henry Barnard School, particularly since the pandemic. According to the most recent Public School Information System School Attendance Report, 15.9% of students were chronically absent in the 2021-22 school year. The Enfield Public School's overall district chronically absent rate in 2021-22 was 21% - up from 10% in 2019. The highest number of absences at Henry Barnard School are from students classified as being High-Needs (which is categorized as receiving Free or Reduced lunch, English-Language Learners, and Students with Disabilities)- 21.4 percent compared to Non-High Needs at 7.9 percent. The FRC will work with the school to play a role in addressing this issue. FRC staff can play a key part in helping to identify barriers to attendance and look for solutions as well as connect families to community resources. The effects of the pandemic are far-reaching and have had many effects on students and their families. Eighty-seven percent of public schools reported that the COVID-19 pandemic has negatively impacted student socio-emotional development during the 2021-22 school year, according to data released by the National Center for Education Statistics (NCES). The Surgeon General's public health advisory in 2022 outlines how young people are facing devastating mental health effects as a result of the challenges experienced by their generation, including the coronavirus pandemic. In addition, he has released an advisory on the loneliness accelerated by the pandemic as well as one on youth mental health as it relates to social media. The FRC with its comprehensive array of supports and services including its presence in the Social Services Department, can be a valuable partner to the school system in addressing some of these impacts.

2. Location/Space Requirements (maximum of 300 words)

* Provide a description of the FRC location and space. This must include the host elementary school and the classroom grades offered. Provide an overview of how the FRC is physically incorporated into the public elementary school and describe the designated space allocated for each of the following: - parent resource room (play space, parent activities, meetings and resource library); and - office space for FRC staff, including private meeting space.

Henry Barnard School is a Kindergarten-Grade 2 school that currently serves 365 students. In addition to k-2 classrooms, there is a specialized classroom for children with Autism, the Education Counseling Program (ECP), and the Primary Adaptive Learning program (PAL) The FRC is located in a large, bright classroom in the main hallway of the school in close proximity to the front office. A row of windows provides for lots of natural light and there is an exit door to a small courtyard that can be used for outdoor play. The room is set up into learning areas with developmentally appropriate materials and furniture to meet the needs of very young children and their families. Office space for FRC staff is in this space and is separated from the play space. Private meeting space is available when needed in a large conference room that can also be used for parent workshops and trainings.

3. Delivery of Services

Provide a narrative for each of the following components (a-g). Each component must include:

- i. A brief description of the service(s); program performance objective(s) supported; and target population(s) to be served, including those deemed "high-risk."
- ii. The role the FRC will assume in the delivery of service(s) versus the role of any collaborative partners and the location(s) of where service(s) will be provided.
- iii. Data that will be collected by the FRC to measure:
 - participation in service(s);
 - program quality; and
 - participant level changes and outcomes.

Additionally, a memoranda of understanding or memoranda of agreement (MOU/MOA) must be provided for each collaborating partner identified in this

application toward achieving any outcomes related to program performance objectives or the delivery of any service or activity of the FRC. All MOU/MOAs shall describe: name(s) of each party involved; a brief description of the scope of work, roles and responsibilities; any financial obligation of each party (if applicable); dates the agreement is in effect; and signatures of each party.

(a) Early Care and Education Component (maximum of 500 words)

* In addition to the items described above (i., ii., and iii.), also include:

- status of compliance with all child day care licensing requirements, as defined under C.G.S., Section 19a-77;
- status of compliance with the standards for the School Readiness Programs pursuant to C.G.S. Section 10-16p; or
- status of accreditation by the National Association for the Education of Young Children (NAEYC), Head Start or criteria established by the other accrediting agencies recognized by the Office of Early Childhood.

The Early Care and Education Component is administered by the Town of Enfield Child Development Center (ECDC), a NAEYC accredited program offered year-round from 6:30 am-5:30 pm. This program provides a high-quality, affordable learning environment to meet the needs of working families. The School Readiness slots are an integral part of this program with the School Readiness Council (KITE- Key Initiative to Early Education) partnering to meet community goals and visions for early childhood issues. The program is housed in the Stowe Early Learning Center which also houses all of Enfield's Board of Education preschool programs and an additional privately funded Family Resource Center. The FRC Operations Manager serves as the School Readiness Liaison to manage the funding provided for the 28 School Readiness slots that are housed at the Child Development Center. These slots are located across three preschool classrooms. The School Readiness Liaison is responsible for ensuring that all standards are being complied with. Monitoring visits to classrooms are conducted on a regular basis and staff qualifications are checked monthly on the CT Early Childhood Professional Registry. The liaison also submits monthly School Readiness reports to the Office of Early Childhood. The CT Child Care Center license is in good standing and valid until 2/28/2025. The Center has been NAEYC accredited since 1999 and its certificate is valid until June 1, 2028. The Child Development Center receives funding from a variety of sources including family fees which are determined by the State Department of Social Services sliding fee scale, Care for Kids, and the School Readiness Sliding Fee Scale. Family engagement is a priority of the Child Development Center. Examples include the Family-Educator Organization (FTO) that is similar to a school PTO and includes representation from all programs in the building to plan projects and events to enrich the lives of students and facilitate collaboration between programs and families. Families are encouraged to participate in a variety of programs throughout the year at the Center within their children's classrooms and in the building as a whole. In addition, two School Readiness parents serve as Parent Ambassadors to make sure parent voice is represented. The FRC advertises its newsletter to the Child Development Center families and assists families with applications if needed. Social and Emotional Learning is also an objective that is integrated into many areas of the program. With an increase in behavior challenges in very young children as well as more children attending programs who have been affected by trauma, efforts on improving skills in SEL has been a priority. The Early Childhood Social Worker works collaboratively with ECDC on issues related to social and emotional needs of children and families in the program and will begin incorporating home visits with the enrolled families along with FRC staff as appropriate. The FRC will collect data on the School Readiness classrooms through the quarterly classroom observations and monthly data reports. Data will also be collected on the numbers of families served through shared referrals.

(b) School-Age Child Care Component (maximum of 500 words)

* In addition to the items described above (i., ii., and iii.), also include:

- Separate descriptions for a before-school program, after-school program and vacation program with the status of compliance with child day care licensing requirements as defined under C.G.S. Section 19a-77.

The School-Age Child Care component is provided by the non-profit organization Educational Resources for Children (ERfC) on-site at Henry Barnard School. There is a before-school program which opens at 7:00 am and an after-school program open until 6:00 pm, and the after-school program includes students from Henry Barnard's "sister school" Prudence Crandall which serves grades 3-5. The program holds a current Connecticut Child Day Care license. The programs provide students with many opportunities to explore different learning styles by providing a variety of project-based and interactive activities. All grade level teams have a 1:10 student to adult ratio. Activities provided include Homework/Study Time, Learning Centers, Sports & Games, Fitness & Nutrition, STEAM (Science, Technology, Engineering, Art, and Math), Literacy Support, Career Exploration and Community Service Learning. ERfC's Vacation Destination program is held during school vacation weeks at one elementary school in Enfield and is open to students attending any Enfield school. Their Summer Escape camp is held throughout the summer and offers a variety of options for attendance. All Henry Barnard students are the target population for this program, and the program works to ensure that families with limited income can participate. The Center uses a sliding fee scale based on family income and has subsidized rates for children receiving free or reduced lunch. They also accept Care for Kids. Family engagement will be an emphasis

of this component. The FRC and ERfC will collaborate to refer families to needed services by each organization and will work together to plan some family engagement activities along with the PTO, at Henry Barnard School. The FRC will keep registration forms for ERfC onsite and offer to assist families when needed. In addition, the FRC will attend ERfC's community events when possible to outreach to families, and ERfC will share relevant FRC program offerings with their enrolled families. The Enfield Child Development Center, mentioned previously, also offers a licensed School Age Child Care component for students across the Enfield Public School district up to 5th grade, located at the Stowe Early Learning Center. The FRC partners with the Lead Teacher on programming for children attending this program through our Positive Youth Development Component. The FRC will collect data on the number of families that attend joint family engagement events. Feedback will be gathered at each event to assess family satisfaction and gain new ideas for programming.

(c) Adult Education and Family Literacy Component (maximum of 500 words)

* In addition to the items described above (i., ii., and iii.), also include:

- name and location of the local designate responsible for administering adult education services governed by C.G.S. Sections 10-67 through 10-73d and Title II of the Federal Workforce Investment Act; and details that establishes the coordination of existing local structures in meeting the goals, objectives and long-term vision for local adult education programs.

The Adult Education component is administered by Enfield Adult Education, part of the Enfield Public Schools. It provides comprehensive services including the state mandated programs of Adult Basic Education, GED, National External Diploma Programs, English as a Second Language, and Citizenship. Workforce development programs are also offered through a partnership with Asnuntuck Community College. The Adult Education program is located at the Enfield Municipal Annex, a former high school building. The FRC has had a strong partnership with Enfield Adult Education for many years and sits on the Adult Education Advisory Board. In the past, Adult Education was the recipient of the Program Improvement Project grant to promote family literacy. This project allowed for a partnership where the FRC provided the location for literacy-based programming to be provided to children whose parents were in ESL classes. While this grant was not renewed, Adult Education continues to offer childcare during these classes and the FRC will partner with Adult Education to provide programming to the families enrolled in these services. The FRC will offer a variety of family literacy programming to parents with young children. The Babies and Books series will be an interactive parent and child program for children ages 1 and under to set the stage for literacy beginning at an early age. Through age- appropriate books and songs, parents and infants will explore books together and learn strategies for sharing books with infants at home. The Raising Readers Parent Book Club helps parents build their library of books at home and learn new ways to instill a love of reading in young children. The Learning through Playgroups for children ages birth-five and caregivers will always include a group story time with Parent Educators modeling read-aloud strategies. A lending library of theme-based book backpacks will be available for families to borrow to use at home. Organized visits to the Enfield Public Library's two locations will help encourage families with young children to utilize their library. The FRC will collect data to measure participation in the Books and Babies and Raising Readers programs, Learning through Playgroups, library visits, and number of families utilizing the lending library. Parent feedback will be collected to measure the increase in knowledge of literacy strategies among parents of young children through participation in these programs. The number of families in the Adult Education's Family Literacy program with shared referrals will also be collected.

(d) Support and Training for Family Day Care Providers Component (maximum of 500 words.)

* Provide required items (i., ii, iii.) described above:

There are 27 licensed family childcare providers in Enfield. The FRC provides support and training for them through directly offering workshops and sharing information on relevant opportunities and news of interest to them. The FRC maintains an updated list of the licensed Enfield family childcare providers available for families on the FRC's website. The FRC also takes the role of sharing this list with the Enfield Public Schools and the KITE Early Childhood Collaborative. Information sharing is a large part of our efforts to support family day care providers, as they do not have the larger network of support that is available to center-based providers. An email distribution list of providers is a useful way for communication when we hear of families looking for childcare or information from the statewide Early Childhood listserv that may be of use to them. We also share FRC program information with them so they can pass on to their families. The FRC coordinates training opportunities for family day care providers including CPR and First Aid and Medication Administration training. KITE, Enfield's early childhood collaborative, coordinates the majority of professional development training for early childhood providers and invites family day care providers to all of these opportunities. Social and Emotional learning has been a focus of KITE's professional development and these trainings can offer new information to family childcare providers. Family day care providers who transport children are invited to attend FRC Learning through Playgroups and other programs. The FRC also offers the Ages and Stages Questionnaires to providers to share with the families in their programs. With parent consent, the FRC can then score and share results with families and the providers. There are many grandparents and other unlicensed relatives caring for young children in our community and we welcome them into our programs. Caregivers are invited to participate in any workshops offered to parents, and with

parent consent, are included in the Ages and Stages screening conversation. The FRC will collect data on the number of licensed family day care providers participating in offered trainings, enrichment programs, and on the email list. Feedback surveys will capture changes in knowledge as a result of trainings or participation in programming.

(e) Families in Training Component (maximum of 500 words)

* In addition to the items described above (i., ii., and iii.), also include:

- name and location of at least one Connecticut Birth to Three program that is a partner with the FRC and a description of activities that will include children with disabilities or developmental delays.

The FRC offers a comprehensive set of services for families with children ages prenatal-five. Our Learning through Playgroups are the entry point to many of these services. Held in Henry Barnard School and our Stowe Early Learning Center location, these groups provide the chance for families and children to come together in a social setting. The Parent Educators begin with a registration appointment where the Ages and Stages Developmental and Social-Emotional Questionnaires are completed through the Sparkler app. This provides the opportunity for a conversation around children's development and any needs the families may have. The Early Childhood Social Worker is available if the family has higher needs and requires more assessments and connection to other services. The opportunity to participate in a home/personal visiting program is offered to all families who register in the Learning through Playgroups as well as any other families with children under age five that the FRC has contact with. The FRC will utilize the Parents as Teachers curriculum as the basis for the visits. The Parent Educators will be Curriculum Subscribers and will keep up to date with renewal processes and any required reporting. For families with the highest level of need, referrals will be made to the Child First program through the Village for Families and Children. Connection to a resource network of other services will be offered based on the needs of families. The FRC will assist with referrals for social services, childcare, preschool, food, housing, employment and so on. When the ASQ shows an area of concern, the FRC will assist families with referrals to Birth-3 or the Preschool Special Education Department, as well as obtain appropriate releases to share information with the child's pediatrician. The Creative Interventions Birth to Three program which serves Enfield has agreed to partner with the FRC to share referrals and ensure that children with disabilities are included in FRC programs. Birth to Three providers will be encouraged to conduct visits with families at weekly FRC playgroups. The Preschool Special Education Department will invite FRC staff to Birth to Three transition meetings to provide support for families as their children transition into the public schools. Social and Emotional Learning continues to be a focus of this component. All FRC staff have been trained as facilitators in the Circle of Security parenting program, an 8-week evidence-based program focusing on building a secure attachment for children ages six and under. FRC staff have received training in the Circle of Security Classroom approach as well and have been able to offer it to staff at the Stowe Early Learning Center to help build a common understanding of the concepts through the building. The FRC has been the recipient of grant funding to offer Circle of Security to pediatric practices and we hope to continue this work through additional resources. In addition, FRC staff will participate in training in the areas of Infant Mental Health through the Connecticut Association for Infant Mental Health to build our capacity to work with children and families who have experienced trauma. Data to be collected will include the number of groups held, the demographics of children and families attending groups, the number of ASQs completed, the number and nature of referrals made as a result of ASQs. Family feedback surveys will show parent's increase in knowledge of child development and connections with others as a result of attending playgroups.

(f) Positive Youth Development Component (maximum of 500 words)

* In addition to the items described above (i., ii., and iii.), also include:

- name and location of the local entity responsible for administering C.G.S. Section 10-19m, Youth Service Bureau (YSB), that was consulted to ensure that the alignment and relationship of PYD activities are consistent with the needs of local youth.

The FRC will focus efforts on positive youth development to include Henry Barnard K-2 children as well as children in grades 3-5 who attend Henry Barnard's "sister school". In addition, the Department of Social Services has a newly-created full time Youth Development Worker position whose role is to design and implement positive youth development programs and initiatives for youth ages 8-18 utilizing evidence-based practices, with a focus on the Search Institute's Developmental Assets. This position will be supervised by the Operations Manager who oversees the FRC and will work closely with the FRC and other staff working with youth. The Enfield Child, Youth and Family Services Department serves as the Youth Services Bureau and has a close working relationship with the FRC. The Operations Manager oversees the YSB grant and its components. Child, Youth and Family Services offers a variety of programs to enhance positive youth development for children ages 8-18. They provide short-term counseling, enrichment programs, and prevention and intervention programs to help youth and their families. Truancy and chronic attendance is one of their focus areas and the FRC will collaborate with them on related initiatives. Monthly

team meetings with others in the department working with youth to hear the issues facing youth will help inform the planning and implementation of programming for youth.

(g) Resource and Referral Component (maximum of 500 words)

* Provide required items (i.,ii., and iii.) described above:

The FRC is designed to be the place within the school where families can access information on needed resources. Our connection with Enfield Social Services ensures that families with multiple needs are well-served. We provide referrals to community agencies for housing, counseling, employment, adult education, social services, food, preschool and child care services. Whenever needed, we assist the families in obtaining services directly. The FRC will be using the Cayen and the Apricot Data System track referrals given out by telephone, walk-ins, and when meeting with established clients. Family data, the nature of the contact, background information and resources provided are tracked. There is also a space to record any follow-up and the family's use of the resource. The FRC keeps information on United Way 211 onsite for families and ensures that each year, FRC information is shared with 211.


4. School Support and Project Alignment

* Describe a plan that coordinates with the public school district to examine and align resources to meet the unique needs of children with disabilities (a mental or physical impairment that substantially limits one or more major life activities) and creates access to FRC administered programs. This must include examining the legal foundation for inclusion in school based services under; Section 504 of the Rehabilitation Act of 1973; Americans with Disabilities Act of 1990; and Individuals with Disabilities Education Act of 2004.

Children with disabilities are welcomed into all FRC programming. Our connection to Birth-3 providers and the Preschool Special Education Department provides a seamless way for families with young children with disabilities to participate in FRC playgroups and other programs. Early intervention providers working with children with disabilities are also invited to provide their services at the playgroups if desired. Henry Barnard School has three classrooms for children with disabilities including children with ASD, children with medical needs, and children with social-emotional challenges. The school Social Workers that have the relationship with the students and families in these classrooms are able to connect them with the FRC as needed for additional supports. The FRC grant will direct resources to provide programming to children and families in these classrooms. FRC Parent Educators can serve as a source of support for families they are working with who are navigating 504 or IEP meetings by attending meetings with them.

Attach a letter of support from the school principal that, at minimum, provides:

- confirmation that FRC activities and services have been reviewed;
- details on how the CSDE FRC grant funding and activities are aligned with school improvement priorities and the district's overall strategy to improve academic achievement; and
- acknowledgement that fixed and adequate space requirements of the FRC will be maintained and preserved for the duration of the current grant.

Documents		
Type	Document Template	Document/Link
Family Resource Center Principal Letter of Support [Upload at least 1 document(s)]	N/A	 Principal Letter of Support

5. Fees and Funding (maximum of 300 words)

* Describe any program fees that will be collected by the FRC lead applicant, including a sliding fee scale that takes into account the financial need of the students and families targeted for services. Any fee structure must provide a narrative that explains its administration, management and how the funds collected will subsequently be used in support of the FRC. Enter N/A if not applicable.

The FRC will collect a membership fee for families who are enrolled in ongoing programming- specially Learning through Playgroups. The fee will be \$20 per fiscal year for Enfield residents and \$25 for family child care providers and will allow families the unlimited opportunity to participate in all ongoing FRC activities and programs. If there is a financial hardship, the FRC will work with families to arrange a payment plan. Families will not be denied services for their inability to pay. Each family that pays the fee will be given a receipt and the payment will be recorded on a spreadsheet in the FRC. The funds will then be deposited into the FRC's Client Fees revenue account. The funds will be used to directly support costs associated with FRC programming- for example, nutritious snacks, art supplies, and literacy materials for playgroups.

6. Personnel Management (maximum of 500 words)

* Describe the role(s) of personnel that are instrumental to the management design of the FRC, including how program staff will be supervised and evaluated. This section should include a management plan that provides details of personnel interaction at the district, school and FRC program site level. It should also include any internal or external management committees or advisory boards that represent systems of governance and decision-making deemed essential to the FRC program design. In any community that operates two or more FRC sites, this section must describe a management structure that aligns leadership, critical decision-making and coordinated staffing approaches for all FRCs within a centralized organizational structure.

The FRC is unique in that staff are Town of Enfield Social Services Department employees working in an Enfield Public School building. The Social Services Department underwent a reorganization in January of 2022 as a result of its strategic planning process. The FRC falls under the umbrella of the Town of Enfield Child, Youth and Family Services and the former FRC Coordinator is now the Child, Youth and Family Services Operations Manager, continuing to be responsible for oversight and administration of the FRC grant. The Operations Manager supervises the FRC staff which consists of two full-time Parent Educators and any interns or volunteers. Staff at the FRC share time between the Barnard FRC and the privately-funded FRC housed at the Stowe Early Learning Center. The school principal also plays a management role being the administrator of the building where the FRC is located and meets periodically with the Operations Manager to discuss issues relevant to the school and FRC. FRC staff are evaluated annually. Evaluations are in writing and include face-to-face meetings with supervisors as well as an opportunity to set goals. The FRC staff meet regularly to discuss program information and family cases and there are both Early Childhood and Youth Development Teams which FRC is part of to collaborate among the Department of Social Services on sharing resources, knowledge and program ideas around issues related to children ages birth through 18. FRC staff attend relevant school and building-wide staff meetings. Decision-making is shared among the Director of Social Services and the Department's Management Team, depending on the issue. The Town of Enfield is organized by a Council-Manager form of government by a Charter which was revised in 2014. The Town Council holds the Town's legislative power and is made up of eleven members elected for two-year terms. The Town Manager is the chief executive officer of the Town and is appointed by the Town Council. The Town Manager prepares the Town's annual budget each year in cooperation with the respective Department Heads, and the Town Council approves and adopts it. The Town Council also approves the FRC grant application. The Town of Enfield's Finance Department manages the funds for the FRC grant. The Deputy Director of Social Services handles the drawdown and budget entry on the State Department of Education site. The Town of Enfield's Human Resources Department administers the hiring of new FRC staff and handles any related personnel issues. The Enfield Board of Education is the partner applicant of the FRC grant and plays a critical collaborative role. The Superintendent of Schools reviews the FRC Grant and designates space for the FRC. The Town Manager and Superintendent work closely and collaboratively together overseeing the administration of the town and school system.

7. Data Collection and Evaluation (maximum of 500 words)

* Describe a process for collecting, maintaining and reporting relevant program information on services, activities and participants of the FRC that includes staff roles, ability and experience to collect and analyze electronic data. Include any internal policies and procedures that safeguard the confidentiality and privacy in the storage or transfer or participant information. If selected for funding, agencies may be asked to develop a tailored logic model and formal evaluation plan.

The FRC uses a variety of methods to collect and maintain data and all FRC staff are required to collect, monitor and enter data as appropriate. The Department of Social Services is in the process of setting up a new data collection software system: Social Solutions Apricot 360, an online database software system designed to track and report on a variety of data sets, including clients, programs, services, and outcomes. Apricot uses usernames and passwords to prevent unauthorized access and to restrict access within the application. Data is automatically encrypted while in transit between the User's computer and Apricot servers as well as while in the database. Intrusion Detection System, virus scanning, automated system checks, and remote logging guard against unauthorized access. Parents can easily complete registration forms for FRC programming directly into Apricot which will reduce our use of paper registration forms. Any still-existing paper forms are kept in files separated by program year and placed in a locked file cabinet when not in use to maintain confidentiality. All FRC staff have been trained in the utilization of Cayen Data Systems. FRC staff are responsible for entering all children, parents and caregivers into Cayen

who attend ongoing FRC programs, as well as creating rosters and taking attendance for these programs and entering family assessments. Attendance sheets are kept as back-up in a locked file cabinet. The FRC has transitioned from paper Ages and Stages Questionnaires to utilizing Sparkler which is an app where FRC families can complete their ASQs and results get shared with the FRC through an online, secure dashboard. This data gives us access to reports that give us a picture of how children are doing developmentally and what areas we can focus our activities on as needed to align with where children may need more support. The FRC works in partnership with the Enfield Public Schools when it is necessary to obtain SASID numbers. FRC program data is also submitted on a monthly basis to the Enfield Town Manager's office for their Project Activity Report for the Town Council. Data collected and reported on may include the number of children and adults registered, number of families attending programs, the number of ASQs completed, and numbers of referrals made to other services.

Budget

Enfield Family Resource Center (0000000049-03) Non-Traditional LEA - FY 2024 - Family Resource Center - Rev 0 - Family Resource Center - Henry Barnard School (Enfield PS) (049-003-SG00001) - - Continuation

Object	Total
100 - Personal Services > Salaries	\$45,410.00
200 - Personal Services > Employee Benefits	\$38,651.00
300 - Purchased Professional and Technical Services	\$20,000.00
400 - Purchased Property Services	\$0.00
500 - Other Purchased Services	\$0.00
600 - Supplies	\$6,418.00
700 - Property	\$0.00
800 - Miscellaneous	\$2,150.00
917 - Indirect Costs	\$0.00
	Total \$112,629.00
	Allocation \$112,629.00
	Remaining \$0.00

Budget Detail

Enfield Family Resource Center (0000000049-03) Non-Traditional LEA - FY 2024 - Family Resource Center - Rev 0 - Family Resource Center - Henry Barnard School (Enfield PS) (049-003-SG00001) - - Continuation

100 - Personal Services > Salaries - \$45,410.00

Budget Detail	Narrative Description
Object: 100 - Personal Services > Salaries Purpose: 01 - Public School Activities LEA / School: Henry Barnard School (Enfield PS) (049-003-SG00001) Quantity: <input type="text" value="1.00"/> Cost: <input type="text" value="\$35,399.00"/> Line Item Total: <input type="text" value="\$35,399.00"/>	73% of FT Parent Educator Salary plus \$1,395 non-union stipend
Object: 100 - Personal Services > Salaries Purpose: 01 - Public School Activities LEA / School: Henry Barnard School (Enfield PS) (049-003-SG00001) Quantity: <input type="text" value="1.00"/> Cost: <input type="text" value="\$10,011.00"/> Line Item Total: <input type="text" value="\$10,011.00"/>	9 hours per week @\$21/ hour- Administrative Assistant for FRC
Total for 100 - Personal Services > Salaries: <input type="text" value="\$45,410.00"/>	
Total for all other Objects: <input type="text" value="\$67,219.00"/>	
Total for all Objects: <input type="text" value="\$112,629.00"/>	
Allocation: <input type="text" value="\$112,629.00"/>	
Remaining: <input type="text" value="\$0.00"/>	

Budget Detail

Enfield Family Resource Center (0000000049-03) Non-Traditional LEA - FY 2024 - Family Resource Center - Rev 0 - Family Resource Center - Henry Barnard School (Enfield PS) (049-003-SG00001) - - Continuation

200 - Personal Services > Employee Benefits - \$38,651.00

Budget Detail	Narrative Description
<p>Object: 200 - Personal Services > Employee Benefits Purpose: 01 - Public School Activities LEA / School: Henry Barnard School (Enfield PS) (049-003-SG00001) Quantity: <input type="text" value="1.00"/> Cost: <input type="text" value="\$34,793.00"/> Line Item Total: <input type="text" value="\$34,793.00"/></p>	<p>Medical Insurance- Parent Educator</p>
<p>Object: 200 - Personal Services > Employee Benefits Purpose: 01 - Public School Activities LEA / School: Henry Barnard School (Enfield PS) (049-003-SG00001) Quantity: <input type="text" value="1.00"/> Cost: <input type="text" value="\$2,970.00"/> Line Item Total: <input type="text" value="\$2,970.00"/></p>	<p>Social Security- Parent Educator</p>
<p>Object: 200 - Personal Services > Employee Benefits Purpose: 01 - Public School Activities LEA / School: Henry Barnard School (Enfield PS) (049-003-SG00001) Quantity: <input type="text" value="1.00"/> Cost: <input type="text" value="\$695.00"/> Line Item Total: <input type="text" value="\$695.00"/></p>	<p>Medicare- Parent Educator</p>
<p>Object: 200 - Personal Services > Employee Benefits Purpose: 01 - Public School Activities LEA / School: Henry Barnard School (Enfield PS) (049-003-SG00001)</p>	<p>Life Insurance- Parent Educator</p>

Quantity: 1.00

Cost: \$193.00

Line Item Total: \$193.00

Total for 200 - Personal Services > Employee Benefits: \$38,651.00

Total for all other Objects: \$73,978.00

Total for all Objects: \$112,629.00

Allocation: \$112,629.00

Remaining: \$0.00

Budget Detail

Enfield Family Resource Center (0000000049-03) Non-Traditional LEA - FY 2024 - Family Resource Center - Rev 0 - Family Resource Center - Henry Barnard School (Enfield PS) (049-003-SG00001) - - Continuation
 300 - Purchased Professional and Technical Services - \$20,000.00 ▼

Budget Detail	Narrative Description
<p>Object: 300 - Purchased Professional and Technical Services</p> <p>Purpose: 01 - Public School Activities</p> <p>LEA / School: Henry Barnard School (Enfield PS) (049-003-SG00001)</p> <p>Quantity: <input type="text" value="1.00"/></p> <p>Cost: <input type="text" value="\$15,000.00"/></p> <p>Line Item Total: <input type="text" value="\$15,000.00"/></p>	<p>Programming for Youth and Families Contracted Services for Parent and Child Enrichment Programs Child Care for Programs/workshops</p>
<p>Object: 300 - Purchased Professional and Technical Services</p> <p>Purpose: 01 - Public School Activities</p> <p>LEA / School: Henry Barnard School (Enfield PS) (049-003-SG00001)</p> <p>Quantity: <input type="text" value="1.00"/></p> <p>Cost: <input type="text" value="\$5,000.00"/></p> <p>Line Item Total: <input type="text" value="\$5,000.00"/></p>	<p>Professional Development for FRC Staff to include relevant national and local conferences</p>
<p>Total for 300 - Purchased Professional and Technical Services: <input type="text" value="\$20,000.00"/></p>	
<p>Total for all other Objects: <input type="text" value="\$92,629.00"/></p>	
<p>Total for all Objects: <input type="text" value="\$112,629.00"/></p>	
<p>Allocation: <input type="text" value="\$112,629.00"/></p>	
<p>Remaining: <input type="text" value="\$0.00"/></p>	

Budget Detail

Enfield Family Resource Center (0000000049-03) Non-Traditional LEA - FY 2024 - Family Resource Center - Rev 0 - Family Resource Center - Henry Barnard School (Enfield PS) (049-003-SG00001) - - Continuation
 600 - Supplies - \$6,418.00

Budget Detail	Narrative Description
Object: 600 - Supplies Purpose: 01 - Public School Activities LEA / School: Henry Barnard School (Enfield PS) (049-003-SG00001) Quantity: <input type="text" value="1.00"/> Cost: <input type="text" value="\$6,418.00"/> Line Item Total: <input type="text" value="\$6,418.00"/>	Instructional Supplies: \$3000 Furnishings: \$1000 Food Supplies: \$2418 Printed Materials: \$1000
	Total for 600 - Supplies: <input type="text" value="\$6,418.00"/>
	Total for all other Objects: <input type="text" value="\$106,211.00"/>
	Total for all Objects: <input type="text" value="\$112,629.00"/>
	Allocation: <input type="text" value="\$112,629.00"/>
	Remaining: <input type="text" value="\$0.00"/>

Budget Detail

Enfield Family Resource Center (0000000049-03) Non-Traditional LEA - FY 2024 - Family Resource Center - Rev 0 - Family Resource Center - Henry Barnard School (Enfield PS) (049-003-SG00001) - - Continuation

800 - Miscellaneous - \$2,150.00

Budget Detail	Narrative Description
<p>Object: 800 - Miscellaneous Purpose: 01 - Public School Activities LEA / School: Henry Barnard School (Enfield PS) (049-003-SG00001) Quantity: <input type="text" value="1.00"/> Cost: <input type="text" value="\$1,150.00"/> Line Item Total: <input type="text" value="\$1,150.00"/></p>	<p>Dues and Fees for Data Collection System: 650 FRC Alliance Dues: \$500</p>
<p>Object: 800 - Miscellaneous Purpose: 01 - Public School Activities LEA / School: Henry Barnard School (Enfield PS) (049-003-SG00001) Quantity: <input type="text" value="1.00"/> Cost: <input type="text" value="\$1,000.00"/> Line Item Total: <input type="text" value="\$1,000.00"/></p>	<p>Mileage Reimbursement for FRC Staff</p>
<p style="text-align: right;">Total for 800 - Miscellaneous: <input type="text" value="\$2,150.00"/></p>	
<p style="text-align: right;">Total for all other Objects: <input type="text" value="\$110,479.00"/></p>	
<p style="text-align: right;">Total for all Objects: <input type="text" value="\$112,629.00"/></p>	
<p style="text-align: right;">Allocation: <input type="text" value="\$112,629.00"/></p>	
<p style="text-align: right;">Remaining: <input type="text" value="\$0.00"/></p>	

Budget Overview

Enfield Family Resource Center (0000000049-03) Non-Traditional LEA - FY 2024 - Family Resource Center - Rev 0 - Family Resource Center - Henry Barnard School (Enfield PS) (049-003-SG00001) - - Continuation

Filter by Location: ▼

Purpose	01 - Public School Activities	Total
Object		
100 - Personal Services > Salaries	45,410.00	45,410.00
200 - Personal Services > Employee Benefits	38,651.00	38,651.00
300 - Purchased Professional and Technical Services	20,000.00	20,000.00
600 - Supplies	6,418.00	6,418.00
800 - Miscellaneous	2,150.00	2,150.00
Total	112,629.00	112,629.00
	Allocation	112,629.00
	Remaining	0.00

Family Resource Center Project Allocations

Enfield Family Resource Center (0000000049-03) Non-Traditional LEA - FY 2024 - Family Resource Center - Rev 0 - Family Resource Center - Henry Barnard School (Enfield PS) (049-003-SG00001) - - Continuation

Grant Applicant	Current Allocation	Carryover Allocation	Total Allocation	Budget Amount
Henry Barnard School (Enfield PS)	\$112,629.00	\$0.00	\$112,629.00	\$112,629.00

Related Documents

Enfield Family Resource Center (0000000049-03) Non-Traditional LEA - FY 2024 - Family Resource Center - Rev 0 - Family Resource Center - Henry Barnard School (Enfield PS) (049-003-SG00001) - - Continuation

Required Documents		
Type	Document Template	Document/Link
Family Resource Center Principal Letter of Support [Upload at least 1 document(s)]	N/A	 Principal Letter of Support

Optional Documents		
Type	Document Template	Document/Link
Other Family Resource Center Documentation	N/A	

Enfield Family Resource Center (000000049-03) Non-Traditional LEA - FY 2024 - Family Resource Center - Rev 0 - Family Resource Center - Henry
Barnard School (Enfield PS) (049-003-SG00001) - - Continuation

A grant award letter has not yet been generated.

Item #13
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JUNE 13, 2023

DRAFT

A regular meeting of the Enfield Board of Education was held in Council Chambers on June 13, 2023.

1. **CALL TO ORDER:** The meeting was called to order at 7:08 PM by Madam Chair LeBlanc.
2. **MOMENT OF SILENCE:** Tina LeBlanc
3. **PLEDGE OF ALLEGIANCE:** Tina LeBlanc
4. **FIRE EVACUATION ANNOUNCEMENT:**
5. **ROLL CALL:**

MEMBERS PRESENT: Jean Acree, Dr. Gerald Calnen, Janet Cushman, Joshua Hamre, Scott Ryder, Jonathan LeBlanc and Tina LeBlanc

MEMBERS ABSENT: John Unghire & Amanda Pickett

ALSO PRESENT: Mr. Christopher J. Drezek, Superintendent; Mr. Andrew B. Longey, Assistant Superintendent; and Student Representatives Morgan DiFronzo

6. **BOARD GUEST(S)**

a. Enfield's Mayor & Town Manager

Mr. Drezek welcomed Mayor Cressotti and Town Manager Zoppo-Sassu. He reviewed the dialogue they have had over the past several weeks with our Board Chair about the budget. We have been in constant contact. We were notified last week that the State adopted a budget. Tonight we will give an update about where the money will be coming from. This will give the Board an opportunity to ask any questions and for the viewing public to hear information directly from us about that facts.

Mr. Drezek stated the Board of Education was appropriated a 3.94% budget. This is what we asked for minus the \$250K reduction in the Health Insurance line item. If this budget were not adopted, we would be in a very different place now. There has been a lot of discussion about \$1.4 million reduction and Alliance money. If our budget request were not fully supported we would be \$2.8 million in the hole now. The reason we are not, is because of the Town Manager and her support of our budget. He publicly thanked Town Manager for her support. The way this process works is the Board will submit a budget to the Town Manager. The Town Manager will include it in the presentation to the Town Council for approval. It is not uncommon that our request might not make the first cut with the Town Manager. She went out on a limb to support Education. Mr. Drezek also thanked the members of the Town Council for their support of our budget request. We are extremely grateful for what we have received this year.

Mr. Drezek added next year, the Board of Education budget is approximately \$75 million dollars. The Board of Education will receive \$75 million from the Town in July. The town will receive reimbursement from the State and that is called Educational Cost Sharing (ECS). ECS is the State's responsibility to fund public education. They have a formula they use for the ECS funding that is provided to each municipality for public education. We received \$28.9 million dollars. The council appropriates \$75 million, and the State will give them approximately \$30 million (\$28.9 million). The cost for Enfield Taxpayers is approximately \$45 million. This is how the formula works.

Mr. Drezek stated this past year there was a bit of confusion regarding the ECS figure. In addition to Enfield being named an Alliance District and the Alliance Funding that would follow the ECS amount. The State will send \$28.9 million to the Town of Enfield. When Enfield was designated as an Alliance District we weren't getting any additional money from the State. The State would directly send us the money. The \$28.9 million from the State reimburses the Town. This goes directly to the Town and John Wilcox includes this money in the appropriations for the Board.

Mr. Drezek stated in February 2022, he was notified by the State Department of Education that Enfield was going to be named as an Alliance District in the Alliance Network. In 2012, the State defined the top 30 neediest districts by the accountability index as the Alliance Network. There is a 5 year re-evaluation process. In 2017, they re-evaluated again. In 2022, it went from 30 districts to 33 districts. Through this evaluation process, 3 districts of the 33 should have graduated out which would open the door for 3 more districts to come in. Enfield was one of these districts. In February 2022, he was notified that Enfield would be included in the next round in the Alliance District. He was told that he could share this information with only the Board Chair and the Town Manager under strict confidence. The reason for this was in February 2022, this was being proposed in the Governor's budget. The Governor's budget will not be adopted until the legislature acts. We were asked to keep this information to ourselves until the budget was finalized. It looked like this was going to come to fruition.

Mr. Drezek added during that conversation in February 2022, the description of how this Alliance Grant would be calculated has become a popular conversation in our town. It is calculated based on the ECS figure (\$28.9 million). Our ECS figure for 2022 was \$29.8 million. The 33 Alliance Districts in February 2022, the calculation from the Alliance Network was our take from the ECS calculation from 2022 and compare it to the ECS calculation in 2012 (which is a 10 year look back) and whatever the difference was that becomes your Alliance Grant. Our Alliance Grant is \$29.8 Million in Fiscal year 2022, and \$28.4 million in Fiscal Year 2012 and this difference or delta is \$1.4 million. The \$1.4 million then becomes what is called the carve out to the Enfield Board of Education. The reason it was important for me to tell the Town Manager was the town will still receive \$29.8 million. When you have an Alliance Grant, the Town will not receive the full amount of \$29.8 million. They will only receive \$28.4 million instead of \$29.8 million. The amount of \$1.4 million will come directly to the Board of Education.

Mr. Drezek stated when the Town presented their budget, they present revenue and expenses. The town will charge revenue and ECS reimbursement that will offset what they need to spend to come up with a mill rate and pass a budget for the Enfield community. It is important to note the Town of Enfield was aware of this possible designation. They would receive \$1.4 million in State aid less because that money would come directly to us. In the long run, the Board will receive \$1.4 million more because of the Alliance designation. The law states that even though the Town is receiving \$1.4 million less, the Town cannot budget us less than the previous year. The burden of the \$1.4 million dollars would fall on the shoulders of our local municipality or the Town of Enfield.

Mr. Drezek added moving to the budget process in May 2022, the three of us knew this information but nothing was etched in stone. The Town Manager needed to make a decision. We cannot tell anyone that we will receive this money because the State has not passed their budget yet. The Town needs to adopt a budget before the State does. They needed to make a decision about the ECS funding and if we would receive the full amount or should they budget less? Because if this goes through as an Alliance Grant we will receive \$1.4 million less in aide. The responsible thing to do had they budgeted for \$29.8 million, and the Alliance Grant came in after the budget and the mill rate is set, the Town would have then had to go back to the Town Council and find \$1.4 million because they would not be getting it from the State because it would come directly to the Board.

Mr. Drezek added there is some confusion about this, and people do not understand. We do this for a living, and it can be hard to follow at times about the \$1.4 million dollars. In May 2022, the Town adopted a budget with \$1.4 million dollars less in revenue and ECS money. They then set the mill rate. They appropriated the Board's budget for the 2022-23 school year, and we moved on our way. That same day we were notified that the State Legislature adopted a budget. They did something that wasn't anticipated in the midnight hour that none of us can figure out. The Alliance Network that was supposed to be 33 districts was now going to be 36 districts that now included Enfield, Plainfield and Stratford. They did not graduate out of 3 districts. The end result of last year's budget expanded the Alliance Network to 36 districts. The 33 original districts were still governed by the formula. He shared with us the 10 year lookback on their grant. The State Legislature decided the 3 new districts who qualified as Alliance Districts and their lookback would be one year. You need to look at our ECS allocation from 2022 to 2012 was \$1.4 million. Our 2022 and 2021 ECS allocation was \$0. We were flat funded. Enfield, Plainfield and Stratford were each given a different unequitable formula for our Alliance Grant. Because our ECS allocation from the State was staying at \$29.8 million there was nothing to carve out and we received no additional money.

Mr. Drezek added the Town received their share of this and kept us fiscally responsible. Usually there is a lot of bickering back and forth between Boards and Towns but that is not the case in Enfield. We

were all on the same team. When he had a conversation the morning after the Town passed a budget and we realized we would not get any money he was very unhappy. He met with State Department of Education delegation and to be fair to them, they do not make the laws, they need to enforce them. The only remedy we were told about at that time was to contact your legislators, our legislative delegation. They did this. For the last year, we have been focusing on our lobbying efforts. We have discussed several bills and the ECS formula and funding education appropriately. All of this did not pass. The one thing we were adamant about was to treat us all the same. If we qualified with 33 districts, we should have the same look back. This is where Ellen and he have collectively worked together over the last year and have been in constant daily contact. He is on the CAPSS Alliance Committee. Their number one priority this year was equitable funding for all Alliance Districts. We have done everything we could do and were told at a minimum that even if there was not increase in ECS funding, this would be fixed.

Mr. Drezek stated the State Department of Education proposed a Senate bill that would have fixed this. Madam Chair added it is Senate Bill 1028. Mr. Drezek added the State Department proposed this bill and ultimately this bill did not pass.

Madam Chair stated Mrs. Acree, Mr. Hamre and I were downstairs this evening with Senator Kissel and Representative Hall, and she asked about Senate Bill 1028 not passing. They said it died on the calendar.

Mr. Drezek added us receiving any money also died on the calendar. We received the worst of all worlds with this allocation from the State. The Alliance Fairness Act did not pass. Our look back is still one year, and the two other new districts added to the Alliance Network also did not receive any remedies to the 10 year look back. Also House Bill 5033 did not pass in the way we lobbied for. So the ECS formula reconfiguration was not adopted. From an ECS perspective, we are being flat funded for the next two years from the State of Connecticut. This will be 4 years in a row for us. Because our ECS calculation has remained at \$29.8 million our one year look back as being a designated Alliance District is nothing. The Alliance Grant is calculated from your numbers so there is no Alliance Grant. So now we are looking at flat funding for ECS for the next two years including this year and there is no remedy when it comes to receiving an Alliance Grant.

Mr. Drezek stated there has been a lot of discussion about the budget process this year. If the Town Manager and Town Council did not do what they did, we would be looking at 60 people that would not be here come July 1st. He cannot thank them enough. With a remedy moving forward, the State Department of Education gave me the same answer - talk to your Legislators and we will continue to do this. He addressed the audience and community members, there is no help coming in the form of funding. We are on our own and that is why our relationship with the Town and Board is so important. If we do not work together, we will all lose. He deferred to the Town Manager and Mayor in case he forgot anything.

Mayor Cressotti stated well said Mr. Drezek and well done. From our point of view, we always try to be fiscally responsible. We were fiscally responsible with setting this budget for the Board. We budgeted conservatively and it was a good thing we did this. We could have had a \$2.8 million deficit with the loss of 60 or more teachers. This is based on what the Town Council and Town Manager did by putting our heads together to do what was correct.

Mayor Cressotti added the \$29.8 million that is allocated to the Board comes directly to the Town as Superintendent Drezek stated. We are responsible for this money and designate it to the Board. The \$1.4 million dollars will be a surplus on the town side, and it will be placed in a reserve account. We will determine what we will do with this whether it is for projects or paying off debt. This money is as a backup. There were 3 different sets of formulas we needed to consider. Would we get money from the Alliance District, money for not being an Alliance District and what we would do? We did the same as last year and kept everything basically the same.

Mayor Cressotti stated he has been involved in public education for 40 years. He supports education and the 3.9% increase in the education budget. We worked hard with Council members to pass this budget. This budget moves us forward and makes an investment in our schools, students, staff, administration, all school employees and our community. We are at the end of the school year dealing with this unnecessary noise about the budget. We did things correctly and support education. He does not know how we have been able to survive while being flat funded. We have lost a lot of teachers. We are pro education. It is unfortunate we will be flat funded. We will continue to work with our Legislative representatives so more bills do not fall off the calendar. We passed a good

budget, and we are proud of the fiscally responsible work we have done. Superintendent Drezek thoroughly explained all the different scenarios. Once we set the mill rate, we will not change it.

Madam Chair stated she was disappointed hearing about what bills didn't pass at the State level. She reached out to the Hartford delegation about why this happened. There had been conversations with district leadership and the Hartford delegation. The answer she received from Representative Hall did not sit well with her. Representative Hall said the town did not budget correctly for the ECS cost sharing grant. There is misinformation out there. The town should have budgeted for \$29 million instead of \$28 million for the Education Cost Sharing Grant. The difference is \$1.4 million. The reason we budgeted \$28 million was because there was no guarantee we were getting Alliance funding. If we had budgeted for the \$29 million and we got the Alliance money, the \$1.4 million would have come directly to us and \$28 million would have gone to the Town which would have given them \$1.4 million over budget. We budgeted conservatively and fiscally. She felt the Town did a good job budgeting. We do not have confidence with the State and their numbers. There is miscommunication about the \$1.4 million dollars. They did a good job, and this is town money. She does not like hearing about miscommunication about our budgeting. Those are very strong words. There is an obligation to the taxpayers to make sure we are not overbudgeting. If you over budget, you are putting the burden on the taxpayers. It is up to the Town Council about what they will do with the \$1.4 million. It is not extra money for us. We have been fully funded by our town and Town Council members despite what the State did.

Madam Chair stated her questions is what did our State Legislators do for us? The State Senate bill 1028 was about changing the Alliance District from 33 to 36 districts. It also included a caveat that once you are meeting your goals and becoming a better performing district, you would come out of the Alliance Network. There was also information about an Equalization Aide Grant that I thought was good. They also included a lot of information about military families. These Bills are not easy to read. I found out that this had died on the calendar and House Bill 5003 passed with amendments. So now we need to look at the amendments. She is frustrated because no one can give her an answer about what our delegation advocated for.

Madam Chair added that Mrs. Acree, Mr. Hamre and she found out tonight that our ECS grant went down, and the needs of our students went down based on our wealth that went up. Is this because we offered free lunch to our students? The State mandated free lunch during Covid. We qualify as an Alliance District based on our low performing needs. That is based on your socioeconomic status. She was told that Plainfield received money because they were not paid enough from the ECS calculation grant. It seems the left had is not talking to the right hand. What is the delegation doing? Should we rely on other delegations to tell us Enfield is going to be okay? What is being advocated? Is the formula being questioned? Is the formulation being looked at? The ECS formula has been in place since 2017 and it will not be revised. If they decide we are not an Alliance District they can cut our ECS grant based on their calculations based on the needs of our students that have gone down and our wealth has gone up. What is happening with the delegation in Hartford?

Mrs. Zoppo-Sassu stated we are still feeling the effects from the re-evaluation with increased home values. The Town Council wanted us to do this in a way so the impact on the taxpayers was minimized. We have initiated the senior volunteer tax credit so seniors over 65 can receive a tax credit of \$400. We knew we wanted to fund education but knew we could not rely on the numbers that were coming from the State based on the calendar timelines. We took a conservative approach because you just never know. What we did with budgeting is the same as what we did last year. ECS & MBR numbers are the same. We have money in our rainy day account for if any needs arise, we are prepared. The superintendent explained the process many times. It is very confusing. We need to continue with these conversations, so people know what we are up against, the challenges we are dealing with, how the formula works and moving forward.

Mrs. Zoppo-Sassu added we need to have conversations about our inter-generational needs. We are using a balancing act and need to work as cohesive group for the Enfield community so everyone benefits. We want young families to stay in Enfield. Education is our calling card. We may have been dealt a poor hand during the legislative session. There are ways for us to do things. We need to understand taxation and programmatic needs. We can make hard decisions if needed. It is about choices and how we fund responsibly. We need to continue our budget conversations throughout the year, not just during budget time. Education is important and we want to continue working with you. We need to advocate for our needs in order to move forward.

Madam Chair stated when she receives an e-mail from the delegation and seeing it being politically driven and pointing fingers and saying we budgeted incorrectly this bothers her. The numbers are coming from the State. She just wants to know how they are advocating for Enfield. Misinformation is very damaging to our taxpayers and residents. We budgeted conservatively and it benefited the taxpayers. If you had budgeted for the full \$29 million it would have been different.

Mrs. Zoppo-Sassu stated a budgeted number of \$29.8 for education would have added \$1.4 million to the mill rate. To pay for the \$1.4 million we would have needed to tax the citizens to raise that money. That is what we were trying to avoid. The conservative number of \$28.9 million benefitted the taxpayers because we were not sure of what was going to happen. Our financial directors for the Town and Board know what they are doing. Together we have done many creative things without needing to go to a referendum by leveraging our ARPA funds and working together to get projects done like the tennis courts and parking lots. There are some really big challenges, and this town is based on a very conservative financial foundation. We have worked together and were able to move many projects forward - it is a win for everyone.

Madam Chair added the ECS Grant money goes directly to the town. Any Alliance Grant monies will come directly to us and there will be certain ways we will need to spend this money. Thankfully, we were fully funded by the Town.

Mr. Drezek stated you can't always get what you want. He notified the Alliance District Network via CAPPS that he does not see us participating in a lot of activities we spent doing last year. When we were notified in February 2022, that this was coming the responsible thing for us to do was both Mrs. Zoppo-Sassu and he discussed this financially. We needed to prepare for July 1st and have a plan ready. There is an accountability plan that needed to be in place. We spent 7 months putting together our plan only to be told we weren't going to receive any money. He thought there was no way they would do this to us again. It is not just the State Department but other colleagues telling us how crazy this is and how can it be happening again to us. We prepared financially and academically to make sure we were in compliance. He has notified the CAPSS Alliance Network to leave us off the list until we see some money we will not participate. This is costing us too much. We do not have enough resources as it is to keep up with what our kids need while creating fictitious plans that will never come to fruition.

Madam Chair stated we have had conversations with Kathy Dempsey, CFO from the State Department of Education. She also explained about the bill that the legislation did not pass. Over the past several years, we have had budget cut discussions. A lot of people think we are crying wolf when we say we will lose teachers. This is not the case. We would have been looking at cutting programs and/or teachers.

Mr. Drezek added he can prove this. Every year the Board can carry over 2% of the budget and it must be included in the proclamation. It wasn't included this year because we do not have any extra money to set aside. In the past, we have been able to set aside our own reserve account to help offset what we might ask for in future years. We have always learned how to make do with what we have. Our teachers have bought their own supplies and have been very creative. A resident spoke about the \$1.4 million and the Alliance Grant, and at that time it was still on the table because the look back language was supposed to be fixed. We thought we would have a cushion. We all know what happened.

Madam Chair stated there has been an us versus them she has seen for the last 12 years. No one wants taxes to increase. We need to find a balance. It is important for elected officials to work together and to understand what is going on in Hartford and how much these decisions impact us in Enfield. We are not pointing fingers. We just want people to advocate for us and do what is right. We are advocating for our Enfield residents.

Mayor Cressotti agrees. We will continue to communicate with our Council, Board and legislative delegation. We knew the scenarios well. Moving forward we will have quarterly budget updates so we will be prepared for the next budget cycle. We want both sides and legislators to work together. Both the taxpayers and education are important to us.

Madam Chair added that Mrs. Cushman reached out to her about inviting the Hartford delegation to tonight's Board meeting. Senator Kissel was available, but Representative Arnone was not available, and she did not hear back from Representative Hall. We would like to have the Enfield delegation attend a meeting in August. Tonight Senator Kissel and Representative Hall were downstairs, and he

said we could e-mail him any questions or concerns. We will submit some questions to him. We will keep our Town Council leadership in the loop with these questions.

Madam Chair thanked both Mayor Cressotti and Town Manager Zoppo-Sassu for coming tonight.

Mayor Cressotti wished all graduating seniors good luck.

7. SUPERINTENDENT'S REPORT

a. Student Representative Update

Student Representative Morgan DiFronzo provided the Board with her final update about EHS and graduation.

b. Last Day of School – as presented

c. EHS Graduation – as presented

d. EPS Update – as presented

8. AUDIENCES

Maureen Griffin, Abbe Road – Mrs. Griffin stated at a previous meeting a question was asked about the budget, funding, and implied it was misrepresented about the value of what the Town pays for their buildings. The town pays for all the buildings. Our funding is low compared to other districts and the percentage of our high needs students is scandalous. We need to support our kids. Anyone that wants to be on the Board needs to advocate for our schools. She read something from the CABA website about being a good Board member.

9. BOARD MEMBER COMMENTS

Mrs. Acree stated one of the highlights of being on the Board is being the liaison to Prudence Crandall. She has enjoyed visiting them and attending events including musical performances. She provided an update on June events. She is looking forward to the fall when students come back. She thanked Principal Duperré and his staff for inviting her to attend events and making her feel so welcomed.

Dr. Calnen provided a detailed update about KITE, School Readiness Council Grant, Community Learning Plan, Head Start, PLA, First Readers, 2Gen and Head Start Program Improvement Plans that are included in your packet.

Mrs. Cushman appreciated the conversation we had tonight about the budget. There has been some miscommunication. She appreciated the opportunity to talk with Senator Kissel and Representative Hall. There are a lot of outstanding questions. She shared a quote from Ben Carlson about obstacles. She encourages our graduates to look at these obstacles as opportunities and to persevere during any challenges you may encounter. She congratulated all of our graduates and wished our teachers and students a fun and enjoyable summer.

Mr. Hamre congratulated all the JFK students and thanked Dr. Berrios and his staff for everything they have done for our students. He added this is PRIDE month in Enfield and Enfield is open and welcoming to everyone.

Mr. Hamre attended the event downstairs with Senator Kissel and Representative Hall. They discussed a 21% income increase in Enfield. He does not feel that number is accurate. Mr. Drezek, Mrs. Cisneros and Mrs. Zoppo-Sassu are our number persons. Our information has not changed. He feels the meeting downstairs was selectively distorted. They discussed ECS funding and guns. They feel Enfield is overfunded. Councilman Santanella has spoken about this topic many times. He appreciates the number of times Mr. Drezek has gone over the ECS, MBR and Alliance numbers with us. Education must be funded, and our funding should not be reduced.

Mr. Hamre added Johnny Six Guns is playing outside and one of our talented students Olivia Gaines who is singing with them along with her father. It is very distracting here tonight, but he will adapt and overcome.

Mr. Hamre stated the graduation process has started. Our Covid class is graduating, and students are moving up at JFK and EHS. Congratulations to all our graduates and students.

Mr. Hamre stated Enfield Loaves & Fishes held a gala to help raise funds. They provide meals to our hungry and they have done this for many years. Thank you Maya Matthews and everyone involved with this worthwhile program and service you provide to our Enfield Community.

Mr. LeBlanc stated he has missed the last couple of Board meetings. It is nice to hear the music outside. This is a great event for the town to provide during the summer for the residents.

Mr. LeBlanc added looking at past meetings, the Superintendent has spoken about the budget in 2022. We need to keep advocating to help our town and school move forward. Being fiscally responsible is important, but we need to advocate for education. If cuts are made to education, it will be difficult road to try and bring things back.

Mr. LeBlanc stated Mrs. Griffin spoke about taxes. We need families to stay in Enfield. A good education system will keep families here in Enfield. He will always advocate for education and our schools. This is how you can grow your town.

Mr. LeBlanc is looking forward to the Graduation Ceremony on Friday. He wished everyone a great summer. He attended Hazardville Memorials moving up ceremony. The students had a great time. He also wished Principal Hunter good luck. She is moving away to another district.

Mr. Ryder provided the Board with his Eli Whitney updates. He added that if you are new to Eli Whitney you can stop by on August 15, 16 and 17 from 10-2 PM and meet the principal and take a tour of the building. He wished Ms. Fitzsimmons good luck at Hazardville Memorial. We are all very proud of you. She will be the next principal at Memorial. We also wish Mrs. Hunter well.

Mr. Ryder attended many events during June at our schools including field days/moving up ceremonies, the EHS Scholarships & Awards Ceremony, and the EHS National Honor Society Recognition Ceremony. He added the North Central Chamber of Commerce awarded students at JFK and EHS with their Acts of Kindness Awards for the months of April, May and June. He thanked all of our students, teachers and staff for taking such good care of our students and educating them. Have happy, healthy, and safe summer.

Madam Chair stated she attended the Adult Education Graduation at the Annex, and the energy was excellent. Mr. Drezek, Mr. Hamre and Dr. Calnen were also there. It was great seeing all the family support. The graduates have formed such a great bond with each other. She also attended the EHS Scholarship and Awards Ceremony. Both she and Mr. Ryder were so glad to be there seeing the students that received their awards. We had a great time there also. She will also attend Safe Grad event at Sonny's Place. They are still looking for volunteers.

Madam Chair stated Charlie Tammaro, Austin Rathbun and Cameron McIntosh represented EPS at the Invention Convention State Finals at UConn on June 10th. Cameron has been invited to attend the Nationals with his Cool Comb invention and present his invention at the Henry Ford Museum in Dearborn, MI in June 2024. Congratulations to Cameron and his family and look forward to hearing about his trip.

Madam Chair stated EHS will have 366 students that will graduate. We take direction from Ms. Clark and the students regarding the setup on the stage. We will have limited space on the stage again this year and not everyone can sit up on the stage.

Madam Chair stated Senate House Bill 5003 and the two amendments regarding funding and House Bill 1028 died on the calendar if any Board member wants to look into this more. She added that they are still talking about the Nutrition money at Town Council meetings. They are talking about our enrollment numbers decreasing. Our kids have high needs. If you could see our kids and see our school population you would understand this better. It is our responsibility to support all students. She thanked the members of the Town Council for supporting our budget.

10. UNFINISHED BUSINESS:

a. Proposed New Policy & Policy Revisions – Second Reading

Mr. Hamre moved, seconded by Dr. Calnen, that the Enfield Board of Education approves Policy #6144 Controversial Issues as a Second Reading.

A vote by **roll call – 6-0-1** passed with Mr. LeBlanc abstaining.

Mr. Hamre moved, seconded by Mrs. Cushman, that the Enfield Board of Education approves Policy #9121 Chairperson as a Second Reading.

A vote by **roll call – 6-0-1** passed with Mr. LeBlanc abstaining.

Madam Chair reminded Board members when you vote according to Roberts Rules, you need say “Yes, No or Abstain.” If we can do this moving forward it would be appreciated.

11. NEW BUSINESS:

a. Approve Head Start 2023-24 Program Improvement Plan

Dr. Calnen moved, seconded by Mr. Ryder, that the Enfield Board of Education approves the Head Start 2023-24 Program Improvement Plan as presented.

A vote by **roll call – 7-0-0** passed unanimously.

b. Action if any regarding the June 27, 2023 BOE Meeting

Mr. Hamre moved, seconded by Mrs. Acree, that the Enfield Board of Education cancels the June 27, 2023 Regular Board of Education meeting.

Discussion:

Madam Chair added we will hold a special meeting next week regarding the Superintendent’s Evaluation.

A vote by **roll call – 7-0-0** passed unanimously.

12. BOARD COMMITTEE REPORTS:

Curriculum – Mrs. Acree reported Curriculum Committee will meet on June 22nd.

Finance – Dr. Calnen reported the Finance Committee met on June 5th. We reviewed financial reports, nutrition reports, end of year budget projections and Tag investments. We will review financial reports tonight.

Policy – Mr. Ryder reported the Policy Committee has cancelled their June 20th meeting and will meet again in September. Mr. Longey will send us any policy updates he receives over the summer so we will be ready for our September 19th meeting.

Leadership – Madam Chair was planning to meet before the meeting and will now discuss the Superintendent’s Evaluation during Executive Session.

PK-5 School Modernization Committee – Mr. Drezek stated we have received a bid. Both John Dague and Fred Gerber will meet with Russell & Dawson Architecture Firm next week. The bid came in under the allocated amount. Once we receive a timeframe after their meeting next week, he will notify the Board so we can schedule another committee meeting.

Joint Facility – Mr. Ryder reported the Joint Facilities Committee will meet on June 22nd.

JFK Building Committee – Mr. Ryder does not have a JFK Building Committee update.

Joint Security Committee – Mr. Ryder reported the Joint Security Committee will meet prior to school opening in August.

Enfield Mental Health Wellness & Workgroup – Dr. Calnen reported about our School Based Health Center and plans that have been made to meet with CHC who provides services to our students. They will meet with the CHC Program Manager on June 29th to discuss the status of Enfield’s School Based Health Center and future operations. Mrs. Acree and he are working on a mission statement for our

committee to clarify its purpose and need for this committee. Both he and Mrs. Acree contacted our State Legislators to inquire about resources the State of CT is making available for schools.

Mrs. Acree added 2 bills were passed in the legislature about School Based Mental Health. The State Department of Education will provide grants to expand services from 2023 through 2025 for school districts to hire and retain additional social workers, school psychologists, school counselors and for families marriage and family therapists, therapists and nurses. The other bill is titled Early Childhood Mental and Behavioral Services and Providers. The new law focuses on mental and behavioral health services for early childhood, and it includes several provisions like providing mobile crisis services available 24/7. It also requires the DPH to establish a pilot program expanding children's behavioral health services being provided by pediatric providers. It also addresses provider recruitment and retention.

Madam Chair thanked them both for your hard work on this. They reached out to me for the previous resolution from the Mental Health Committee.

Dr. Calnen stated that was a different entity that was disbanded. The mission is pretty much the same and will share a copy of the mission statement once it is finalized.

Enfield Cultural Arts Commission – Mr. Hamre asked that everyone treat each other with kindness. It is PRIDE month, and a Juneteenth celebration will be held on Saturday June 17th. This is the first night of the ECAC weekly concert series being held out back. He has also been very distracted tonight listening to the wonderful music they are playing. He congratulated our Enfield Poet Laurette – Enzema Hutchins. Open mic night will be held on the first Wednesday of each month at the Enfield Public Library.

13. APPROVAL OF MINUTES

Mr. Ryder moved, seconded by Mr. Hamre, that the Special Meeting Minutes of May 23, 2023 be approved. A vote by **show-of-hands 6-0-1** passed with Mr. LeBlanc abstaining.

Mr. Hamre moved, seconded by Mr. Ryder that the Regular Meeting Minutes of May 23, 2023, be approved. A vote by **show-of-hands 6-0-1** passed with Mr. LeBlanc abstaining.

14. APPROVAL OF ACCOUNTS AND PAYROLL

Dr. Calnen moved, seconded by Mr. Ryder that the Enfield Board of Education accepts the superintendent's certification for:

- The month of May 2023 the total expenditures amount to \$7,036,552.74, broken down between payroll totaling \$4,915,673.38 and other accounts totaling \$2,120,879.36 and;
- All payments have been made in accordance with the approved budget and are properly accounted for within the books of accounts. Copies of approval for check invoices are properly document.

A vote by **show of hands 7-0-0** passed unanimously.

Dr. Calnen moved, seconded by Mr. Hamre that the Enfield Board of Education accepts the superintendent's certification for:

- The month of May 2023 total Grant and Head Start expenditures amount to \$675,438.91 broken down between payroll totaling \$549,078.59 and other accounts totaling \$126,360.32; and
- All payments have been made in accordance with the approved budget and are properly accounted for within the books of accounts. Copies of approval for check invoices are properly document.

A vote by **show of hands 7-0-0** passed unanimously.

Line Item Transfers if any - None

15. CORRESPONDENCE & COMMUNICATION

Madam Chair thanked our Student Representative Morgan DiFronzo for being our first representative since Covid. You have made an impact and we appreciate your energy, honesty and willingness to share with us. Good luck and we will see you on Friday.

16. EXECUTIVE SESSION

Mr. Hamre moved, seconded by Mr. Ryder that the Enfield Board of Education enters into Executive Session for Matter(s) Related to Personnel – Superintendent’s Evaluation.

A vote by **show of hands 7-0-0** passed unanimously.

Both Mr. Drezek and Mr. Longey joined the Board in Executive Session at 9:03 PM. No Board action occurred while in Executive Session

Open Session:

The Board returned to open session at 9:29 PM.

17. ADJOURNMENT

Mr. Hamre moved, seconded by Mrs. Acree to adjourn the Regular Meeting of June 13, 2023.

All ayes, motion passed unanimously. Meeting stood adjourned at 8:50 PM.

Jonathan LeBlanc
Secretary
Board of Education

Respectfully Submitted,
Kathy Zalucki, Recording Secretary

**BOARD OF EDUCATION
SPECIAL MEETING MINUTES
JUNE 20, 2023**

A special meeting of the Enfield Board of Education was held on June 20, 2023, in the Assistant Superintendent's office located at 1010 Enfield Street, Enfield.

1. **CALL TO ORDER:** The meeting was called to order at 4:10 PM by Tina LeBlanc.

2. **ROLL CALL:**

MEMBERS PRESENT: Jean Acree, Dr. Gerald Calnen, Janet Cushman (participated remotely), Amanda Pickett, Scott Ryder, Jonathan LeBlanc and Tina LeBlanc

MEMBERS ABSENT: Joshua Hamre & John Unghire

3. **EXECUTIVE SESSION:**

Matter(s) Related to Personnel – Superintendent's Evaluation

Mr. Ryder moved, seconded by Mrs. Pickett that the Board enter into Executive Session. A vote by **show-of-hands 7-0-0** passed unanimously. No Board action occurred while in Executive Session.

Open Session:

The Board returned to open session at 6:23 PM.

4. **ACTION, IF ANY, ON REGARDING THE SUPERINTENDENT'S EVALUATION:**

Madam Chair stated the Board will meet again on June 27, 2023 at 5:00 PM to finalize the Superintendent's Evaluation. The meeting will be held in the Assistant Superintendent's Office.

5. **DISCUSSION & ACTION REGARDING MACBOOK AIR LAPTOP PURCHASE:**

Dr. Calnen moved, seconded by Mrs. Pickett that the Enfield Board of Education approves the MacBook Air Laptop purchase as presented.

A vote by **roll-call 6-0-0** passed unanimously. Mr. LeBlanc was not present for the vote.

6. **DISCUSSION & ACTION REGARDING THE JULY 11, 2023 BOARD MEETING:**

Dr. Calnen moved, seconded by Mr. Ryder that the Enfield Board of Education cancel the July 11, 2023 Board meeting.

A vote by **roll-call 7-0-0** passed unanimously.

7. **ADJOURNMENT:**

Mr. Ryder moved, seconded by Mrs. Pickett to adjourn the Special Meeting of June 20, 2023.

All ayes, motion passed unanimously. Meeting stood adjourned at 6:25 PM.

Jonathan LeBlanc
Secretary
Board of Education

Respectfully Submitted,

Tina LeBlanc, Madam Chair

**BOARD OF EDUCATION
SPECIAL MEETING MINUTES
JUNE 27, 2023**

A special meeting of the Enfield Board of Education was held on May 27, 2023, in the Superintendent's office located at 1010 Enfield Street, Enfield.

1. **CALL TO ORDER:** The meeting was called to order at 5:05 PM by Tina LeBlanc.

2. **MOMENT OF SILENCE:** Tina LeBlanc

3. **ROLL CALL:**

MEMBERS PRESENT: Jean Acree, Dr. Gerald Calnen, Amanda Pickett, Scott Ryder, John Unghire and Tina LeBlanc

MEMBERS ABSENT: Janet Cushman, Joshua Hamre & Jonathan LeBlanc

4. **EXECUTIVE SESSION**

a. **Matter(s) Related to Personnel – Superintendent's Evaluation**

Dr. Calnen moved, seconded by Mr. Unghire that the Board enter into Executive Session. A vote by **show-of-hands 6-0-0** passed unanimously.

No Board action occurred while in Executive Session.

Open Session:

The Board returned to open session at 6:11 PM.

5. **ACTION, IF ANY REGARDING THE SUPERINTENDENT'S EVALUATION**

Mrs. Pickett moved, seconded by Mrs. Acree that the Enfield Board of Education authorizes the Chair to present the Superintendent with his evaluation for his signature and processing.

A vote by **roll-call 6-0-0** passed unanimously.

6. **ADJOURNMENT**

Mrs. Pickett moved, seconded by Mr. Unghire to adjourn the Special Meeting of June 27 2023.

All ayes, motion passed unanimously. Meeting stood adjourned at 6:13 PM.

Jonathan LeBlanc
Secretary
Board of Education

Respectfully Submitted,

Tina LeBlanc, Madam Chair